Position Available: Lab Manager Assistant

Job Description:
An entry-level assistant position for organized and creative engineer to work on a variety of small projects for management. Must coordinate lab schedule with manager. Projects will vary daily and a short turnaround time is a necessity. A great opportunity for a student with a creative art background who would like to gain experience with electronics and robotics. Puts student on a fast track for more prestigious opportunities. On-site training will be provided.

Lab Manager Assistant Duties
- Coordinates with manager 3x a week
- Organizes lab equipment and documents
- Regular updates to lab website
- Develops lab maintenance programs
- Design and fabricate small objects
- Develop and implement small electronic testbeds

Qualifications
- A demonstrated passion for creative arts and engineering
- An energetic self-starter with the ability to adapt quickly and readily learn new skills
- Confidence to work independently, and as a team, and show consistent initiative is a must
- Able to identify when a change is required, and take the initiative to implement or recommend the change appropriately
- A creative arts portfolio is preferred
- Previous experience with electronics and Arduino programming is preferred.
- Training will be provided for this position

Example Projects
- Update MESA Lab promotional posters
- Reorganize lab equipment process
- Develop new payload design
- Update MESA Lab website

Submit Cover Letter and Resume to
Brandon Stark, bstark2@ucmerced.edu